

Ref:	Date Received	Complainant	PC/DC	Decision	Date Assessed	Notices	Working Days	Averages
3091	23-Jun-08	DC	SCDC	Investigate	17-Jul-08	2	18	18.0
3095	24-Jun-08	Public	PC	Investigate	17-Jul-08	2	17	17.5
3094	27-Jun-08	Public	SCDC	No Action	17-Jul-08	2	14	16.3
3139	17-Jul-08	DC	SCDC	No Action	12-Aug-08	2	18	16.8
3140	19-Jul-08	DC	SCDC	No Action	12-Aug-08	2	17	16.8
3141	22-Jul-08	DC	SCDC	Refer to SBE	12-Aug-08	2	15	16.5
3142	22-Jul-08	DC	SCDC	No Action	12-Aug-08	2	15	16.3
3206	21-Aug-08	Public	PC	No Action	24-Sep-08	2	23	17.1
3207	21-Aug-08	Public	PC	Other Action	24-Sep-08	2	23	17.8
3229	08-Sep-08	Public	SCDC	Refer to SBE	08-Oct-08	2	22	18.2
3243	28-Sep-08	Public	PC	Withdrawn	15-Oct-08	na	13	17.7
3255	10-Oct-08	Public	PC	No Action	23-Oct-08	2	9	17.0
3312	14-Nov-08	Public	SCDC	Investigate	08-Dec-08	2	12	16.6
3324	25-Nov-08	Public	PC	No Action	08-Dec-08	2	9	16.1
3513	26-Mar-09	DC	SCDC	No Action	27-Apr-09	2	20	16.3
3514	31-Mar-09	DC	SCDC	No Action	27-Apr-09	2	17	16.4
3515	08-Apr-09	Public	PC	No Action	27-Apr-09	9	11	16.1
3556	05-May-09	DC	PC	No Action	20-May-09	2	11	15.8

The Standards Board for England has issued guidance to reflect the Standards Committee (England) Regulations 2008 in respect of the local assessment of complaints. These regulations derive from the Local Government Act 2000, as amended by the Local Government and Public Involvement in Health Act 2007.

The guidance issued clearly states that *‘the assessment sub-committee should complete its initial assessment of an allegation within an average of 20 working days, to reach a decision on what should happen with the complaint’*. It further recommends that: *“following a decision the relevant parties will be notified of that decision. The relevant parties are the complainant and the subject member. If the subject member is a parish or town councillor, their parish or town council must also be notified. We suggest that the standards committee sends out its decision notice within five working days of the decision being made”*.

Counting the working day following receipt of a complaint as day 1 and also counting the day the Assessment Panel meets to make an assessment of that complaint, the **Assessment Panel is currently achieving a rolling average of 16 working days**. With the exception of the complaints assessed on 27 April 2009, when the decision notices were posted on 29 April 2009, the signed notices have been posted out on the day following assessment.